

AGENDA
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

DATE: June 12, 2025

TIME: Closed Session – 5:00 P.M.
Regular Session – 6:00 P.M.

PLACE: Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501

How to Observe and Participate in the Meeting:

- **In Person** - Members of the public may observe and participate in the meeting by attending in person at Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501.
- **Virtually** – Members of the public may observe and participate in the meeting virtually using the Zoom platform. *Please note that any technical issues, regardless of cause, that prevents or delays public observation or participation via virtual means is not a basis to stop or delay the meeting, and, for this reason, members of the public should prioritize in-person attendance.*

Zoom link: <https://us02web.zoom.us/j/6917934402>

Meeting ID: 691 793 4402

One tap mobile

(669) 900-9128, 6917934402#

The Humboldt Bay Harbor, Recreation and Conservation District is committed to providing equal access to all District programs, services, and activities by providing accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board at (707) 443-0801 or by email at mhiley@humboldtbay.org

Email Public Comment: *To submit public comment to the Board, please email mhiley@humboldtbay.org; provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact. Any written materials related to an item on this agenda submitted to the Board of Commissioners less than 72 hours prior to the Board meeting and are subject to the Public Records Act, are available for public inspection in the Harbor District office at 601 Startare Drive, Eureka, during regular business hours. Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Commissioners at the District Office, 601 Startare Drive in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure*

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to submit the required number of copies will result in the document(s) not being placed in the official record.

1. Call to Order Closed Session at 5:00 P.M.

2. Public Comment

Note: This portion of the Agenda allows the public to speak to the Board on the closed session items. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Closed Session Agenda. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners.

3. Move to Closed Session

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Assessor's Parcel Numbers 401-112-021 and 401-112-024, Samoa Peninsula, Humboldt County, California District negotiators: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating party: California Marine Investments LLC. Under negotiation: price and terms of payment.

4. Call to Order Regular Session at 6:00 P.M. and Roll Call

5. Pledge of Allegiance

6. Report on Closed Session

7. Public Comment

*Note: This portion of the Agenda allows the public to speak to the Board on the **various issues NOT itemized on this Agenda.** A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public NOT appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.*

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8. Consent Calendar

- a) Adopt Minutes for May 8, 2025 Regular Board Meeting
- b) Receive District Financial Reports for April 2025

9. Communications, Reports, and Correspondence Received

- a) Correspondence Received
- b) Executive Director's Report
- c) Staff Reports
- d) District Counsel Report
- e) District Treasurer Report
- f) District Engineer Report
- g) District Planner Report
- h) Commissioner and Committee Reports

10. Unfinished Business

- a) **Receive Status Update Regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

Recommendation: Receive the report and provide direction.

Summary: The Board has requested a monthly update regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project. Updates may include the status of grants, budgets, schedules, technical studies, funding opportunities, tasks completed, tasks underway, upcoming tasks, community engagement, and the latest overall project strategy. This report will provide an update for June 2025.

11. New Business

- a) **Consider Adopting Resolution No. 2025-02 A Resolution Establishing Findings Relative to Permit 2025-01; a CEQA Exemption; and Conditional Approval of Permit 2025-01 for Sequoia Investments Fairhaven Terminal Dock Repair Project**

Recommendation: Adopt Harbor District Resolution No. 2025-02 which includes:

- Establishing Findings Relative to a CEQA Exemption and the Permit Application for the Sequoia Investments Fairhaven Terminal Dock Repair Project
- Approving Permit 2025-01 with Conditions for the Sequoia Investments Fairhaven Terminal Dock Repair Project

Summary: Sequoia Investments X, LLC applied for a Harbor District permit to conduct a 5-year repair and maintenance plan for Fairhaven Terminal Dock (also referred to as "Fairhaven South Dock"). The permit is intended to allow for the maintenance, repair, and/or replacement of up to 48 pilings associated with the Sequoia Investment's Fairhaven Terminal dock located at 1900 Bendixon St. in Samoa, CA (APN 401-301-008). The dock is approximately 500 feet long by 70 feet wide, with a 24-foot wide by 250-foot long approach trestle (Figure 1). All repair regions appear

to be in open water and outside of mapped eelgrass habitat and would occur July 1 to Oct. 15 over a 5-year period to allow scheduling flexibility.

b) Consider Adopting Resolution 2025-03: Establishing Findings Relative to Humboldt Bay Harbor, Recreation and Conservation District Permit 2025-03, a CEQA Exemption, and Approval of Harbor District Permit 2025-03 with Conditions for the Long Pond Tidal Wetland Enhancement Project

Recommendation: Adopt Harbor District Resolution No. 2025-03 which includes:

- Establishing Findings Relative to a CEQA Categorical Exemption and the Permit Application for the Long Pond Tidal Wetland Enhancement Project
- Approving Permit 2025-03 with Conditions for the Long Pond Tidal Wetland Enhancement Project

Summary: The United States Fish and Wildlife Service (USFWS) submitted Permit Application 2025-03 to conduct the Long Pond Tidal Wetland Enhancement Project (Project), a two-phase habitat restoration effort within the Salmon Creek Unit of Humboldt Bay National Wildlife Refuge (see Figures 1 - 3). The project site lies at the mouth of Long Pond within APN 308-191-008, where it connects to Hookton Slough on the south end of Humboldt Bay (Figure 1). The project involves the replacement of a failing tide gate structure and related water control infrastructure (Phase 1), and wetland habitat restoration activities involving the creation of ponds and tidal channeling, hydrology reconnection, and placement of large woody debris in wetland habitat (Phase 2).

c) Accept the Audit Report for the 2023-2024 Fiscal Year

Recommendation: Accept the Audit Report for the 2023-2024 Fiscal Year.

Summary: Harshwal & Company LLP prepared the independent auditors report for the fiscal year ending June 30th, 2024. See page 23 of the Audit for detailed information on restricted cash balances for the Dredge Surcharge and the Float Replacement Surcharge.

d) Consideration of Initial Fiscal Year 2025-2026 Budget Preparation Step 3 - Preliminary Goals for Port Operations, Conservation and Recreation Programs, Administrative Services, General Operating and Staffing

Recommendation: Staff recommends that the Board direct staff to implement the proposed 2025-2026 Fiscal Year Budget Preparation Schedule and receive a report on the proposed capital expense projects for Port Operations, Conservation and Recreation Programs, Administrative Services, General Operating and Staffing.

Summary: Beginning at the April 10th meeting, staff will present the Capital expense projects under consideration for the 2025-2026 fiscal year and the projected costs of each. These items do not include the recurring maintenance and operations costs, which will be presented in the final draft budget brought to the commission for approval in June.

e) Preliminary Budget Adoption for Fiscal Year 2025-2026

Recommendation: Adopt the Preliminary Budget for FY 2025-2026.

Summary: The Budget is prepared annually under the direction of the Executive Director. In accordance with CA Harbors and Navigation Code Section 6093, on or before June 15, the District Board shall estimate and determine the amount of money required by the Harbor District and shall adopt a preliminary budget. Per Section 6093.3, the final budget shall be reported to the Board of Supervisors not later than August 1st.

12. Adjournment