

**HUMBOLDT BAY HARBOR, RECREATION,
AND CONSERVATION DISTRICT**

RESOLUTION NO. 2024-07

**A RESOLUTION ADOPTING THE FINAL FISCAL YEAR 2024-2025 HUMBOLDT BAY HARBOR,
RECREATION AND CONSERVATION DISTRICT BUDGET**

WHEREAS, the Board of Commissioners of the Humboldt Bay Harbor, Recreation, and Conservation District has prepared a draft and final annual budget pursuant to California Harbors and Navigation Code Section 6093; and

WHEREAS, the Board of Commissioners approved the fiscal year 2024-2025 preliminary budget on June 13, 2024 and scheduled and noticed a hearing for the adoption of the final budget on July 24, 2024 at 5:30 pm; and

WHEREAS, notice of said hearing was posted on the Harbor District's website pursuant to California Harbors and Navigation Section 6093.1; and

WHEREAS, copies of the budget were made available on the Harbor District's website and at the District Office.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF THE HUMBOLDT BAY HARBOR, RECREATION, AND CONSERVATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Adopts the Final Fiscal Year 2024-2025 Budget as set forth in Exhibit A attached here to and by reference incorporated herein.

SECTION 2. Authorizes the Executive Director to transmit the budget to the Humboldt County Board of Supervisors pursuant to California Harbors and Navigation Section 6093.3.

PASSED AND ADOPTED by the Humboldt Bay Harbor, Recreation and Conservation District Board of Commissioners at a duly called meeting held on the **24th day of July 2024** by the following polled vote:

AYES: Dale, Benson, Kullmann, Newman

NOES: 0

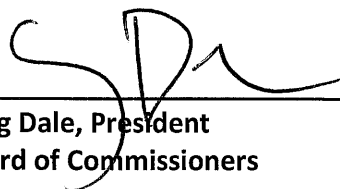
ABSENT: Higgins

ABSTAIN: 0

ATTEST:

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**Aaron Newman, Secretary
Board of Commissioners**

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**Greg Dale, President
Board of Commissioners**

CERTIFICATE OF SECRETARY

The undersigned, duly qualified and acting Secretary of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, does hereby certify that the attached Resolution is a true and correct copy of RESOLUTION NO. **2024-07** entitled,

A RESOLUTION ADOPTING THE FINAL FISCAL YEAR 2024-2025 HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT BUDGET

as regularly adopted at a legally convened meeting of the Board of Commissioners of the HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT, duly held on the **24th day of July 2024**; and further, that such Resolution has been fully recorded in the Journal of Proceedings in my office, and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this **24th day of July 2024**.

A handwritten signature in black ink, appearing to read 'Aaron Newman', is written over a horizontal line.

**Aaron Newman, Secretary
Board of Commissioners**

Final Budget FY 2024-2025	General Fund	Woodley Island	Fields Landing	Shelter Cove	RMT2	Redwood Dock	New Terminal	Tidelands	Grants	TOTAL
Total Harbor Grants				2,352,000			7,225,000			
Recreation Grants										
45208.2 · Recreation Grants, Gov't - T										
Recreation Grants - Other										
Total Recreation Grants							-			
Grant Revenue - Other										
Total Grant Revenue				2,352,000			7,725,000			10,077,000
Harbor Surcharge										
40908 · Harbor Improvement Surcharge-T								117,230		117,230
Harbor Surcharge - Other										-
Total Harbor Surcharge	-	-	-	-	-	-	-	117,230		117,230
Interest Revenue										
43108 · Interest Income - T								97,532		97,532
43109 · Interest Income - NT	6,417									6,417
43309 · Interest On Del Accts - NT					54					54
43318 · Interest On Del Accts - T										-
47008 · Gain (Loss) on Investments - T										-
47009 · Gain (Loss) on Investments - N										-
Interest Revenue - Other										-
Total Interest Revenue	6,417	-	-	-	54	-	-	97,532		104,003
Other Revenue										
45808 · Gain (Loss) On Sale of Assets -										-
45809 · Gain (Loss) Sale of Assets - NT										-
45908 · Other Revenue - T									1,247,909	1,247,909
45909 · Other Revenue - NT	51,166	800							3,950	55,916
46008 · Recovery of Bad Debt - T										-
46009 · Recovery of Bad Debt - NT										-
Other Revenue - Other										-
Total Other Revenue	51,166	800	-	-	-	-	-	-	1,251,859	1,303,825
Rent Income										
40218 · Slip Rents - T		618,691								618,691
40318.1 · Transient Rentals - T		32,873								32,873
40518 · Equipment Rent - T		\$ 3,444.00						4,738		8,182
40519 · Equipment Rent - NT										-
40809 · Yard Rent - NT - Other						12,255				12,255
41108 · Rents, Tidelands Leases - T								274,536		274,536
41309 · Storage - NT		57,938								57,938
41409 · Upland Rent - NT		155,960	61,179		779,960	26,588				1,023,687
41409.2 · Redwood Terminal 2 - NMTC										-
41409 · Upland Rent - NT - Other										-
Total 41409 · Upland Rent - NT										-
Rent Income - Other										-
Total Rent Income	-	868,906	61,179	-	779,960	38,843	-	279,274		2,028,161

Final Budget FY 2024-2025		General Fund	Woodley Island	Fields Landing	Shelter Cove	RMT2	Redwood Dock	New Terminal	Tidelands	Grants	TOTAL
Sales											
40109 · Sales, Retail - NT											-
40119 · Concession Sales - NT - Other			6,200								
Total Sales		-	6,200	-	-	-	-	-	-		6,200
Tax Revenue											
43509 · Property Tax Revenues		1,210,000									1,210,000
45009 · Other Federal Tax Revenue											-
Tax Revenue - Other											-
Total Tax Revenue		1,210,000	-	-	-	-	-	-	-		1,210,000
Utility Surcharge											
40409 · Utility Surcharge - NT			7,199			23,160	6,950		1,080		38,389
40418 · Utility Surcharge, Marina Dock			63,840								63,840
Utility Surcharge - Other											-
Total Utility Surcharge		-	71,039	-	-	23,160	6,950	-	1,080		102,229
47019 · Returned Check Charges		70									70
52708.1 · Discount		250									250
Total Income		1,269,903	1,333,284	76,179	2,352,000	803,774	49,091	7,725,000	530,707	1,251,859	15,391,796
Gross Profit											
Expense											
Accounting/Auditing Services											
52500 · Accounting Fees - T		60,000									60,000
52508 · Accounting Fees - NT		20,000					1,565				21,565
Accounting/Auditing Services - Other		-									-
Total Accounting/Auditing Services		80,000	-	-	-	-	1,565	-	-		81,565
Advertising & Promotion											
51000 · Advertising & Promotion - NT		1,062	550								1,612
51008 · Advertising & Promotion - T		2,945									2,945
Advertising & Promotion - Other		-									-
Total Advertising & Promotion		4,007	550	-	-	-	-	-	-		4,557
Bad Debts											
51308 · Bad Debts - T		-	3,216								3,216
51309 · Bad Debts - NT		-									-
Bad Debts - Other		-									-
Total Bad Debts		-	3,216	-	-	-	-	-	-		3,216
Capital Outlay											
53608 · Expenses Pending Transfer - Vessel		-									-
53609 · Expenses Pending Transfer-Bldg		-									-
53618 · Expenses Pending Transfer-Auto		-									-
53619 · Expenses Pending Transfer - Eq		-									-
55618 · Float Replacement Expense		-									-
Capital Outlay - Other		-									-
Total Capital Outlay		-	-	-	-	-	-	-	-		-
Communications											

Final Budget FY 2024-2025	General Fund	Woodley Island	Fields Landing	Shelter Cove	RMT2	Redwood Dock	New Terminal	Tidelands	Grants	TOTAL
Total Fuel	11,819	-	-	-	76	-	-	4,003		15,897
Grant Expenses										
Conservation Grant Expenses										
50100.3 · Conservation Grant - Wages	-									-
50500.3 · Conservation Grant - Payroll	-									-
54408.3 · Conservation Grant Exp	-						448,081			448,081
Conservation Grant Expenses - Other	-									-
Total Conservation Grant Expenses	-	-	-	-	-	-	448,081	-		448,081
Harbor Grant Expenses										
50100.1 · Harbor Grant Expenses - Wages	-									-
50110.1 · Salaries&Wages M/A Harbor Grant	-									-
50500.1 · Harbor Grant Expenses - Payroll	-									-
54408.1 · Harbor Grant Exp	-						7,039,440			7,039,440
Harbor Grant Expenses - Other	-									-
Total Harbor Grant Expenses	-	-	-	-	-	-	7,039,440	-		7,039,440
Recreation Grant Expenses										
54408.2 · Recreation Grant Exp	-									-
Recreation Grant Expenses - Other	-									-
Total Recreation Grant Expenses	-	-	-	-	-	-	-	-		-
55000 · Overhead - Grant	-									-
Grant Expenses - Other	-									-
Total Grant Expenses	-	-	-	-	-	-	7,487,521	-		7,487,521
Insurance										
51800 · Insurance - NT	124,623									124,623
51808 · Insurance - T	31,075									31,075
Insurance - Other	-									-
Total Insurance	155,697	-	-	-	-	-	-	-		155,697
Interest Expense										
55108 · Interest Expense - T		126,425						49,872		176,297
55109 · Interest Expense - NT	100,143	21,834			49,566					171,543
Interest Expense - Other										-
Total Interest Expense	100,143	148,259	-	-	49,566	-	-	49,872		347,840
Legal Services										
52300 · Legal Fees - NT	29,239		36,715				49,928			115,882
52308 · Legal Fees - T	8,342						16,465			24,807
Legal Services - Other										-
Total Legal Services	37,581	-	36,715	-	-	-	66,394	-		140,689
Maintenance - Equipment										
51209 · Automotive, Repairs - NT		89			12,016					12,105
52710 · Repairs & Maint, Equip - NT		3,084	5,000		315					8,400
52718 · Repairs & Maint, Equip - T		79	47,500					2,666		50,246
Maintenance - Equipment - Other										-
Total Maintenance - Equipment	-	3,253	52,500	-	12,331	-	-	2,666		70,750

Final Budget FY 2024-2025	General Fund	Woodley Island	Fields Landing	Shelter Cove	RMT2	Redwood Dock	New Terminal	Tidelands	Grants	TOTAL
Maintenance - Facilities										
52708 · Repairs & Maint, Facilities - T	3,506	31,556	150,000	1,815,500	304,000	5,373		22,341		2,332,276
52709 · Repairs & Maint, Facilities - G/NT	3,699	58,500	10,000	566,000	15,000	1,500				654,699
52719 · Repairs & Maint, Facilities - N		72,226	5,000	1,500	21,029	9,278				109,033
Maintenance - Facilities - Other	-	25,000								25,000
Total Maintenance - Facilities	7,206	187,282	165,000	2,383,000	340,029	16,151	-	22,341		3,121,008
Maintenance - IT										
57008 · Maintenance, IT Equip - T		4,738			817					5,555
57009 · Maintenance, IT Equip - NT		782								782
Maintenance - IT - Other	-									-
Total Maintenance - IT	-	5,520	-	-	817	-	-	-		6,337
Maintenance Supplies										
52008 · Maintenance Supplies - T		245	113							358
52010 · Maintenance Supplies - NT		16,391	-		3,374	90				19,855
Maintenance Supplies - Other										-
Total Maintenance Supplies	-	16,636	113	-	3,374	90	-	-		20,213
Office Supplies										
51900 · Office Supplies - NT - Other	14,801	250								15,051
51908 · Office Supplies - T	7,649									7,649
52100 · Outside Services - NT										-
55408 · Other Expenses - T										-
Office Supplies - Other										-
Total Office Supplies	22,450	250	-	-	-	-	-	-		22,700
Other Expenses										
53709 · Cash Over/Short - NT										-
54109 · Sea Scouts Expense - NT										-
55418 · Other Expenses - T	2,500									2,500
55419 · Other Expenses - NT										-
56519 · Lighthouse Expense - NT										-
Other Expenses - Other										-
Total Other Expenses	2,500	-	-	-	-	-	-	-		2,500
Other Professional/Outside Serv										
52109 · Outside Services, Other - NT		1,500	1,064		3,738					6,303
52110 · OUTSIDE SERVICES M/A					2,525					2,525
52118 · Outside Services, Other - T			622					1,296		1,918
Other Professional/Outside Serv - Other										-
Total Other Professional/Outside Serv	-	1,500	1,686	-	6,263	-	-	1,296		10,745
Permits										
51610 · Permits - NT					206					206
51618 · Permits - T		600	2,182		14,130					16,912
Permits - Other										-
Total Permits	-	600	2,182	-	14,336	-	-	-		17,118
Personnel Expenses										

Final Budget FY 2024-2025	General Fund	Woodley Island	Fields Landing	Shelter Cove	RMT2	Redwood Dock	New Terminal	Tidelands	Grants	TOTAL
Commissioners Fees										
50200 · Commissioner's Salaries - NT	27,000									27,000
50208 · Commissioner's Salaries - T	9,000									9,000
Commissioners Fees - Other										-
Total Commissioners Fees	36,000	-	-	-	-	-	-	-		36,000
Contract Temporary Services										
50310 · Contract Temporary Services - N										-
50318 · Contract Temporary Services - T										-
Contract Temporary Services - Other										-
Total Contract Temporary Services	-	-	-	-	-	-	-	-		-
Payroll Burden										
50500 · Payroll Benefits, Other - NT	378,291									378,291
50508 · Payroll Benefits, Other - T	142,882									142,882
6560 · Workers' Comp	127,694									127,694
Payroll Burden - Other										-
Total Payroll Burden	648,868	-	-	-	-	-	-	-		648,868
Salaries/Wages										
50100 · Salaries & Wages - NT - Other	733,696									733,696
50108 · Salaries & Wages - T	299,679									299,679
50118 · Sal. & Wages, Part-time - T										-
50119 · Sal. & Wages, Part-time - NT										-
Salaries/Wages - Other										-
Total Salaries/Wages	1,033,375	-	-	-	-	-	-	-		1,033,375
Personnel Expenses - Other										-
Total Personnel Expenses	1,718,243	-	-	-	-	-	-	-		1,718,243
Planning Services										
52200 · Planning Fees - NT	11,700		-	-		3,759	31,306			46,765
52208 · Planning Fees - T - Other	1,300	-	-	-				1,935		3,235
Planning Services - Other			-	-				-		-
Total Planning Services	13,000	-	-	-		3,759	31,306	1,935		50,000
Rent Expense										
52600 · Rent Expense - NT			1,000	500						1,500
54308 · Redwood Terminal 2 Lease Expens					13,125					13,125
54409 · Lease Expense - RT2										-
Rent Expense - Other										-
Total Rent Expense	-	-	1,000	500	13,125	-	-	-		14,625
Small Tools										
52800 · Small Tools - NT		1,500			280					1,780
52808 · Small Tools - T		200								200
Small Tools - Other										-
Total Small Tools	-	1,700	-	-	280	-	-	-		1,980
Utilities										
52909 · Utilities - NT	8,000	14,072			189,040	3,764				214,877

Final Budget FY 2024-2025	General Fund	Woodley Island	Fields Landing	Shelter Cove	RMT2	Redwood Dock	New Terminal	Tidelands	Grants	TOTAL
52918 · Utilities - T		65,883								65,883
53000 · Water, Sewer, & Refuse - NT	500	107,808	5,771	10,466	25,779					150,325
53008 · Water, Sewer, & Refuse - T		87,785	2,194	250		366		306		90,901
Utilities - Other										-
Total Utilities	8,500	275,548	7,966	10,716	214,819	4,130	-	306		521,985
55700 · Float Replacement Expense - MT										-
57018 · Bank Service Charges	4,000									4,000
66900 · Reconciliation Discrepancies										-
Total Expense	2,243,683	2,644,513	289,061	2,451,011	700,400	25,695	98,899	82,419		16,023,202.96
Net Ordinary Income	(973,781)	(1,311,230)	(212,882)	(99,011)	103,374	23,396	7,626,101	448,288	1,251,859	(631,407)
Net Income							Loan Balance toward Dredging			937,825