

**MINUTES  
REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**August 25, 2011**

**PRESENT:**

Commissioner Pellegrini  
Commissioner Curless  
Commissioner Wilson  
Commissioner Higgins  
Commissioner Marks

President Wilson called the regular meeting of the Board of Commissioners to order at 7:00 p.m.

President Wilson asked Alan Bobillot, District Director of Facilities Maintenance, to lead those present in the Pledge of Allegiance.

**PUBLIC COMMENT:** None

**CONSENT CALENDAR**

Commissioner Pellegrini asked for Item (c) to be pulled for further discussion.

COMMISSIONER PELLEGRINI MOVED FOR APPROVAL OF THE REMAINDER OF THE CONSENT CALENDAR. COMMISSIONER MARKS SECONDED. MOTION CARRIED WITHOUT DISSENT.

Item (c): Commissioner Pellegrini asked for a report on the item to approve travel for CEO to present at the Pacific Coast Shellfish Growers Association in Salem, OR on September 19-22, 2011. CEO reported Greg Dale, Coast Seafoods, invited him to participate on a panel at the conference to talk about the aquaculture expansion project. Commissioner Pellegrini said she thought it was relevant that President Wilson go to the conference since he has worked hard for the aquaculture expansion project. Commissioner Higgins agreed as President Wilson has more entrepreneurial experience. President Wilson said he would check his calendar to make sure he could attend.

COMMISSIONER HIGGINS MOVED FOR THE APPROVAL OF DISTRICT REPRESENTATION AT THE PACIFIC COAST SHELLFISH GROWERS ASSOCIATION CONFERENCE IN SALEM, OR ON SEPTEMBER 19-22, 2011. COMMISSIONER PELLEGRINI SECONDED. MOTION CARRIED WITHOUT DISSENT.

**CEO REPORT**

- ❖ 8/16: CEO and Director of Conservation had a follow-up meeting with PG&E environmental representatives on the King Salmon Canal dredging project. An eelgrass survey will be done next week.
- ❖ 8/24: CEO participated in a Marine Highway M5 market assessment conference call. The market analysis is being done now; next phase is operational.
- ❖ 8/25: District Planner and Director of Conservation met with representatives of local regulatory agencies on sea level rise planning.
- ❖ Maintenance staff is currently renovating A-dock end tie and work is expected to be completed next week.
- ❖ Director of Maintenance has been focusing on energy efficiency options for the District and has completed the vast majority of projects recommended by Redwood Coast Energy Authority.

## **DISTRICT COUNSEL REPORT**

District Counsel stated at the last meeting CEO made reference to the clean recordkeeping of the Director of Facilities Maintenance complimented by County Environmental Health. District Counsel said that type of compliment is very positive and virtually unheard of.

## **STAFF REPORT**

Director of Administrative Services presented the July Check Listing Report.

## **COMMISSIONERS AND ADVISORY COMMITTEE REPORTS**

Commissioner Pellegrini:

- ❖ Reported Aaron Newman, Division 1; Greg Dale, Division 2 and Patrick Higgins, Division 5, will be the new Commissioners. They all ran unopposed; the Harbor District will not have to pay election fees for 2011.

Commissioner Curless:

- ❖ Attended the Fortuna City Council meeting where rails and trails was discussed heatedly. The Council voted to support the railroad.
- ❖ Attended the Strategic Plan Public Outreach meeting at the Humboldt Area Foundation. He said there were good comments made by the public.

Commissioner Wilson:

- ❖ Attended the Strategic Plan Public Outreach meeting. He said it was a different format where both the Board and staff participated with the public. He said he received comments from the public that they appreciated the face-to-face contact with the Board.

Commissioner Higgins:

- ❖ Thanked the Board for their work on the Strategic Plan and said Roger James and Mary Gelinis are very good facilitators.
- ❖ Said he was humbled he drew no opposition in his run for Division 5 Commissioner and is pleased to be joined by Greg Dale and Aaron Newman.

Commissioner Marks:

- ❖ Said the death of the mama whale in the Klamath River was a sad loss.
- ❖ Reported he witnessed a sailboat stuck in the bay mud in Arcata Bay.
- ❖ Stated there was a good turnout of kayakers at the Strategic Plan Public Outreach meeting. One of the comments he heard was about adding houseboats to the marina to increase revenue.
- ❖ Reported Manila Community Services District is considering absorbing the entire peninsula in their district.

## **OTHER**

Alan Bobillot, District Director of Facilities Maintenance, said he enjoyed participating in the Strategic Plan Public Outreach meeting. He said there were questions about the District's PG&E bill and how to reduce costs. He is currently working with Redwood Coast Energy Authority on a program to replace interior and exterior lighting, which should save the District approximately \$3,000 annually. The furnace to the main office has been changed to be more energy efficient; boilers have been tuned up and turned down. The

marina boat slips are being monitored for any "hot" spots and parking lot lights are coming on later and turned off sooner. The final walk-through will be next week.

**NON-AGENDA:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS**

**A. CONSIDERATION OF ADOPTION OF RESOLUTION 2011-14 COMMENDING THE CITY OF EUREKA FOR THE COMPLETION OF THE FISHERMAN'S TERMINAL BUILDING.**

COMMISSIONER HIGGINS MOVED FOR THE ADOPTION OF RESOLUTION 2011-14 COMMENDING THE CITY OF EUREKA FOR THE COMPLETION OF THE FISHERMAN'S TERMINAL BUILDING. COMMISSIONER CURLESS SECONDED.

President Wilson read the resolution, which he will read at the dedication on September 1 at 2 p.m.

Commissioner Pellegrini said it is a momentous occasion for this building to be completed. It is a big deal for the local fishing industry and gives an option for the fishermen to locally sell their catch.

Commissioner Marks said he feels it will bring traffic and commerce to Eureka, which means tax dollars.

ROLL CALL VOTE WAS TAKEN:

COMMISSIONER PELLEGRINI – AYE  
COMMISSIONER CURLESS – AYE  
COMMISSIONER WILSON – AYE  
COMMISSIONER HIGGINS – AYE  
COMMISSIONER MARKS - AYE

MOTION CARRIED WITHOUT DISSENT.

**B. CONSIDERATION OF APPROVAL OF AGREEMENT WITH HT HARVEY AND ASSOCIATES FOR SERVICES RELATED TO THE AQUACULTURE EXPANSION PROJECT.**

COMMISSIONER PELLEGRINI MOVED FOR THE APPROVAL OF AGREEMENT WITH HT HARVEY AND ASSOCIATES FOR SERVICES RELATED TO THE AQUACULTURE EXPANSION PROJECT. COMMISSIONER MARKS SECONDED.

CEO reported this item goes with Item (E), the approval of the Headwaters Grant that funds this contract.

Greg Dale said President Wilson deserves much credit for working hard to get this grant for the aquaculture industry.

MOTION CARRIED WITHOUT DISSENT.

**C. CONSIDERATION OF APPROVAL OF AGREEMENT WITH MOFFAT AND NICHOL FOR DESIGN AND PERMITTING SERVICES RELATED TO THE WATER TRAILS PROJECT.**

CEO reported this agenda item is a continuation of the District's long commitment to developing water trails within Humboldt Bay. This proposed action is a direct follow up to the results from a previous CA

Coastal Conservancy grant that developed conceptual water trails; developed, printed and distributed a water trails map for Humboldt Bay; and identified and prioritized water trail infrastructure improvements.

In this agenda item, Moffatt and Nichol (with subcontractors of Winzler and Kelly) are recommended to conduct design and permitting services for the three high priority water trail infrastructure projects identified in the previous Conservancy grant. These include improvements to Arcata boat launching site at the foot of South G Street; improvements to the District's "F-Dock Canoe/Kayak launch"; and water trail improvements to the Humboldt County launch ramp in Fairhaven. All work is covered by a \$92,000 grant from the CA Coastal Conservancy. Staff recommended the Board of Commissioners approve the agreement with Moffat and Nichol for design and permitting services related to the Water Trails Project.

COMMISSIONER MARKS MOVED FOR THE APPROVAL OF AGREEMENT WITH MOFFAT AND NICHOL FOR DESIGN AND PERMITTING SERVICES RELATED TO THE WATER TRAILS PROJECT. COMMISSIONER CURLESS SECONDED.

Commissioner Higgins why the contract is not made directly with Winzler & Kelly. CEO replied Moffat and Nichol does the design, Winzler & Kelly does the CEQA work. This is the same team that permitted and designed the Shelter Cove Breakwater Rehabilitation Project.

MOTION CARRIED WITHOUT DISSENT.

**D. CONSIDERATION OF ADOPTION OF RESOLUTION 2011-15 ACCEPTING GRANT FUNDS FROM THE CALIFORNIA DEPARTMENT OF BOATING AND WATERWAYS FOR DISPOSAL OF DERELICT VESSELS.**

COMMISSIONER HIGGINS MOVED FOR THE ADOPTION OF RESOLUTION 2011-15 ACCEPTING GRANT FUNDS FROM THE CALIFORNIA DEPARTMENT OF BOATING AND WATERWAYS FOR DISPOSAL OF DERELICT VESSELS. COMMISSIONER PELLEGRINI SECONDED.

CEO stated this resolution satisfies a formality of Boating and Waterways in order to access funds from their abatement program for recreational vessels only. The destruction of the vessel will be put out to bid within a couple of months; then the vessel will be destroyed and removed from District property. CEO said the application for the funds was due in April of 2010; the funds are just now being granted.

ROLL CALL VOTE WAS TAKEN:

COMMISSIONER PELLEGRINI – AYE  
COMMISSIONER CURLESS – AYE  
COMMISSIONER WILSON – AYE  
COMMISSIONER HIGGINS – AYE  
COMMISSIONER MARKS - AYE

MOTION CARRIED WITHOUT DISSENT.

**E. CONSIDERATION OF APPROVAL OF GRANT AGREEMENT WITH THE COUNTY OF HUMBOLDT FOR THE AQUACULTURE EXPANSION PROJECT.**

COMMISSIONER PELLEGRINI MOVED FOR THE APPROVAL OF GRANT AGREEMENT WITH THE COUNTY OF HUMBOLDT FOR THE AQUACULTURE EXPANSION PROJECT.  
COMMISSIONER CURLESS SECONDED.

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CEO commended Dawn Elsbree of the Headwaters Fund for getting the agreement prepared to present at this meeting.

MOTION CARRIED WITHOUT DISSENT.

**ADMINISTRATIVE AND EMERGENCY PERMITS:** None

The Board of Commissioners adjourned to Executive Closed Session at 7:53 p.m.

President Wilson adjourned the Executive Closed Session at 9:57 p.m.

President Wilson called to order the Regular Meeting of the Board of Commissioners at 9:58 p.m.

District Counsel reported the Executive Closed Session as follows: Conference with Real Property Negotiator regarding potential lease terms of District property to Timber Heritage Association, potential lease terms of District property to TJS Leasing and Holding Company, potential lease terms of District property to Taylor Mariculture, Inc. and potential lease terms of District property to Freshwater Tissue Company – No action taken. Also Public Employee Performance Evaluation – No action taken.

The Regular Meeting of the Board of Commissioners was adjourned at 9:58 p.m.

APPROVED BY:

  
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Ronnie Pellegrini, Secretary

RECORDED BY:

  
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Patricia L. Tyson  
Director of Administrative Services