

**MINUTES
ANNUAL MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

25 January 2007

PRESENT:

Commissioner Pellegrini
Commissioner Curless
Commissioner Wilson
Commissioner Hunter
Commissioner Ollivier

The Closed Session was called to order at 6:05 p.m. Closed Session adjourned at 6:37 p.m.

President Pellegrini called the regular meeting of the Board of Commissioners to order at 7:01 p.m.

President Pellegrini asked CEO, since it was his birthday, to lead those present in the Pledge of Allegiance.

Commissioner Curless asked for a moment of silence in remembrance of Jack McKellar.

District Counsel reported on the item discussed during Closed Session: Potential Litigation – the 303(d) listing of Humboldt Bay as impaired for dioxins by the State Water Resources Control Board (SWRCB). No action was taken on this item.

PUBLIC COMMENT: None

CONSENT CALENDAR

COMMISSIONER HUNTER MOVED FOR THE APPROVAL OF THE CONSENT CALENDAR.
COMMISSIONER CURLESS SECONDED. MOTION CARRIED WITHOUT DISSENT.

CEO REPORT

- Ø 1/13: CEO gave a presentation on Harbor District projects to the Daughters of the American Revolution.
- Ø 1/17: CEO hired temporary Custodian/Groundskeeper Jim Kelly as Harbor Maintenance Worker II.
- Ø 1/18: Harbor Safety Committee meeting was held. Several issues including the recent Crescent City tsunami and the El Niño/La Niña phenomenon were discussed. The Committee also adopted a Dock Address system for Humboldt Bay. Common terminology for bay charting was also adopted to assure consistency between weather reporting and the Coast Guard.
- Ø 1/19: The dredging of Woodley Island Marina began and more than 7,000 yards of sediment has been removed to date. An excavator is working to re-stack the riprap at the Embarcadero in order to clear the area for the dredge. CEO reported some re-landscaping would be necessary once the excavation is completed. CEO also reported a daily clean-up procedure has been implemented in order to remove the visible debris at the pipeline outfall on Samoa beach.
- Ø 1/19: Humboldt Bay Water Trails project kick-off meeting.
- Ø RFQ submittal deadline for the Redwood Dock Marine Terminal Modernization Project has been extended to February 22, 2007.

DISTRICT COUNSEL'S REPORT

The State Water Resources Control Board's meeting agenda for February 20, 2007 will include the 303(d) listing of Humboldt Bay as impaired for dioxins. District Counsel reported CEO, among others, will appear and present the Harbor District's concerns over proceeding with the listing.

District Counsel reported surveyor Mike O'Hern has submitted the legal description for an access easement through Evergreen Pulp's property to Redwood Marine Terminal, Berth 2. When a tenant is found for the property, the Harbor District will work with Evergreen Pulp to establish the placement of a permanent easement across Evergreen Pulp's property to the Harbor District's dock.

STAFF REPORT: None

COMMISSIONER REPORTS

Commissioner Curlless reported he met with CEO at the Fields Landing Boat Ramp to discuss the County's expansion and improvement plans for the parking lot and funding which may be available through Department of Boating and Waterways.

Commissioner Wilson reported CEO, Conservation Specialist, and he met with two RCAA staff members on January 19th to discuss the biological and engineering aspects of the Humboldt Bay Water Trails.

Commissioner Wilson stated he attended a meeting for the Humboldt Bay Watershed Advisory Committee to discuss a periodic Humboldt Bay Symposium.

Commissioner Wilson reported he attended the Arcata Chamber of Commerce Annual dinner.

Commissioner Hunter reported he and Commissioners Wilson and Ollivier attended the Greater Eureka Chamber of Commerce Annual dinner.

Commissioner Hunter stated his son called him during the night recently to say there had been a tsunami warning issued for the Humboldt Bay area. Commissioner Hunter wondered how the community would be notified in the event a real threat occurred during the night. CEO replied there are many issues left to address on the warning system.

Commissioner Hunter said he would be out of town from January 30 – February 11 and asked for the February 8th Board meeting to be rescheduled. The meeting was rescheduled to February 12th.

President Pellegrini reported she was a guest speaker on January 18th at an American Business Women Association meeting.

President Pellegrini shared pictures of her family's boat Celtic Aire taken by Bob Bly.

ADVISORY COMMITTEE REPORTS: None

OTHER: None

NON-AGENDA: None

UNFINISHED BUSINESS: None

NEW BUSINESS

A. CONSIDERATION OF ACCEPTING FOR FILING ANNUAL AUDIT FOR FY 2005/06.

District Treasurer reported the Annual Audit for FY 2005/06 was a clean audit with no management recommendations.

Stacey Edgmon, partner with Aycock and Edgmon CPAs, presented the annual audit for FY 2005/06 to the Board. She said the audit was prepared in accordance with GASB 34 requirements and there were no incidents of non-compliance. The result of the Harbor District audit was an unqualified opinion, the highest ranking for an audit. Ms. Edgmon thanked the Harbor District staff for their assistance and cooperation during the audit process.

Commissioner Hunter asked how the Harbor District's cash on hand was monitored. District Treasurer stated the money is kept with the County Treasury, a conservative investment and higher level of fiduciary compliance. Ms. Edgmon said the County Treasury has a good potential for return.

COMMISSIONER HUNTER MOVED TO ACCEPT FOR FILING THE ANNUAL AUDIT FOR FY 2005/06. COMMISSIONER OLLIVIER SECONDED. MOTION CARRIED WITHOUT DISSENT.

B. CONSIDERATION OF ACCEPTING FOR FILING THE APPLICATION FOR PERMIT NO. 07-01 TO THE CITY OF ARCATA FOR THE MCDANIEL SLOUGH WETLAND ENHANCEMENT PROJECT.

COMMISSIONER OLLIVIER MOVED TO ACCEPT FOR FILING THE APPLICATION FOR PERMIT NO. 07-01 TO THE CITY OF ARCATA FOR THE MCDANIEL SLOUGH WETLAND ENHANCEMENT PROJECT. COMMISSIONER WILSON SECONDED. MOTION CARRIED WITHOUT DISSENT.

C. CONSIDERATION OF APPROVAL OF AGREEMENT WITH SHN CONSULTING ENGINEERS AND GEOLOGISTS, INC. TO COMPLETE A STORM WATER POLLUTION PREVENTION PLAN AND STORM WATER MONITORING PROGRAM FOR WOODLEY ISLAND MARINA AND THE FIELDS LANDING BOAT YARD.

Commissioner Wilson recused himself stating SHN Consulting Engineers and Geologists, Inc. is a subcontractor on many of his client's projects.

COMMISSIONER HUNTER MOVED FOR THE APPROVAL OF AGREEMENT WITH SHN CONSULTING ENGINEERS AND GEOLOGISTS, INC. TO COMPLETE A STORM WATER POLLUTION PREVENTION PLAN AND STORM WATER MONITORING PROGRAM FOR WOODLEY ISLAND MARINA AND THE FIELDS LANDING BOAT YARD. COMMISSIONER CURLESS SECONDED. MOTION CARRIED WITHOUT DISSENT.

D. CONSIDERATION OF RESOLUTION 2007-01 ESTABLISHING THE HUMBOLDT BAY SYMPOSIUM AS A HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT PROGRAM.

COMMISSIONER OLLIVIER MOVED FOR THE ADOPTION OF RESOLUTION 2007-01 ESTABLISHING THE HUMBOLDT BAY SYMPOSIUM AS A HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT PROGRAM. COMMISSIONER WILSON SECONDED.

Commissioner Wilson said the last symposium, held in 2005, was well attended. He said the symposium purpose is consistent with the Humboldt Bay Management Plan objectives and should be held on a regular basis, such as annually. He said if the Harbor District was to make the Humboldt Bay symposium a Harbor District program, then it could be on a regular schedule that would help to attract quality presentations and many other agencies will participate.

CEO stated years ago the Harbor District presented informal educational events through the District's Interagency Coordination Committee; but with the on-going development of the Humboldt Bay Management Plan, those types of events were put on hiatus due to lack of staff time available.

Commissioner Hunter said he believes in the Harbor District's mission statement and feels the symposium is consistent with the mission statement's emphasis of bay leadership.

Commissioner Wilson commented since the symposium is an unknown financial commitment, seeking monetary and time sponsorship from other agencies, bay-related industries and group would be recommended.

Jen Rice, RCAA, said she looks forward to working with and assisting the Harbor District in the future on such a worthwhile endeavor. She said in the past, the Interagency Coordination Meetings were a vital component to keep the various agencies connected and were well attended. She said there is much support in the community for the Humboldt Bay Symposium.

Susan Schlosser, SeaGrant, said the Humboldt Bay Symposium has needed a permanent "home" for a long time and appreciates the Board of Commissioners' consideration.

ROLL CALL VOTE WAS TAKEN:

COMMISSIONER PELLEGRINI – AYE
COMMISSIONER CURLESS – AYE
COMMISSIONER WILSON – AYE
COMMISSIONER HUNTER – AYE
COMMISSIONER OLLIVIER – AYE

MOTION CARRIED WITHOUT DISSENT.

E. ELECTION OF OFFICERS.

President Pellegrini called for nominations for officers for the Harbor District Board of Commissioners.

Commissioner Ollivier nominated Commissioner Curless for President.

Commissioner Wilson nominated Commissioner Hunter for President.

President Pellegrini asked if there were further nominations and hearing none declared the nominations for President closed.

Commissioner Curless received four Ayes for President.

Commissioner Hunter received one Aye for President.

COMMISSIONER CURLESS WAS ELECTED PRESIDENT.

Commissioner Curless nominated Commissioner Hunter for Vice President.

President Pellegrini asked if there were further nominations and hearing none declared the nominations for Vice President closed.

Commissioner Hunter received a unanimous vote for Vice President.

COMMISSIONER HUNTER WAS ELECTED VICE PRESIDENT.

Commissioner Curless nominated Commissioner Pellegrini for Secretary.

President Pellegrini asked if there were further nominations and hearing none declared the nominations for Secretary closed.

Commissioner Pellegrini received a unanimous vote for Secretary.

COMMISSIONER PELLEGRINI WAS ELECTED SECRETARY.

Commissioner Hunter presented outgoing President Pellegrini with a thank-you plaque for serving for three years as Harbor District President.

Commissioner Pellegrini asked Commissioner Ollivier to start the singing of Happy Birthday to the CEO and the rest of those present joined in.

ADMINISTRATIVE AND EMERGENCY PERMITS: None

The Annual Meeting of the Board of Commissioners adjourned at 7:48 p.m.

APPROVED BY:

RECORDED BY:

Ronnie Pellegrini, Secretary

Patricia L. Tyson, Admin. Assistant