

**MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

11 September 2003

PRESENT:

Commissioner Pellegrini
Commissioner Curless
Commissioner Fritzsche
Commissioner Hunter
Commissioner Ollivier

The regular meeting of the Board of Commissioners was called to order by President Hunter at 4:00 p.m. Roll call was taken. President Hunter asked Commissioner Curless to lead those present in the Pledge of Allegiance. A moment of silence was then observed to honor those killed in the attacks on the United States on September 11, 2001.

PUBLIC COMMENT: None

CONSENT CALENDAR

COMMISSIONER CURLESS MOVED TO APPROVE THE CONSENT CALENDAR.
COMMISSIONER PELLEGRINI SECONDED. MOTION CARRIED WITHOUT DISSENT.

CEO REPORT

President Hunter thanked CEO for speaking to the Kiwanis Club of Humboldt Bay. CEO stated since this year marks the Harbor District's 30th anniversary, his presentation to the Kiwanis club centered around the District's history and evolving goals.

- 9/2: The final "The World" cruise ship coordination meeting was held. On the whole, the cruise ship visit was a success.
- 9/3: President Hunter, District Counsel, Mark Wetzel, CEO and Administrative Assistant met with Miles Larson, CPA who has been hired by the Harbor District to perform an audit of the Corps of Engineers' financial records for the Harbor Deepening Project.
- 9/11: CEO spoke with Sue Corbalay of the California Coastal Conservancy regarding the grant application for the Shelter Cove breakwater rehabilitation. Ms. Corbalay said that the issue would be an agenda item at their meeting on October 23rd. It is hoped that the project will start as soon as possible in order to be able to collect data during the winter months. Approximately 30 letters of support for the breakwater rehabilitation project were received by the Coastal Conservancy.
- Plans for the Humboldt Bay Maritime Expo are ongoing.
- A monthly report from Will Edington, Washington DC lobbyist, was discussed.

DISTRICT COUNSEL'S REPORT: None

STAFF REPORT: None

COMMISSIONER REPORTS

Commissioner Ollivier presented a letter he was going to send to Tay Yoshitani of the Port of Oakland inviting him and his staff to visit the Port of Humboldt Bay, view the facilities and meet the Board of Commissioners. Commissioner Ollivier stated that discussion with Port of Oakland has centered around the Port of Humboldt Bay being a sister port to the Port of Oakland for containerized cargo.

Commissioner Pellegrini reported the local salmon fishing season started September 1st with a maximum catch of 40 per day.

Commissioner Pellegrini reported she listened to Kirk Girard, County of Humboldt, speak at the Citizens for Port Development meeting on the timeline for the Samoa Township project. While she was at the CPD meeting she was asked by a constituent if it was possible to quantify the dollar value brought to Humboldt County by "The World" cruise ship visit.

Commissioner Pellegrini asked CEO about the change in zoning from industrial to commercial at the Mulkey & Kovacovich site on W. Del Norte Street.

Commissioner Pellegrini reported that \$5 million was appropriated by the federal government to provide observers on boats to make sure limit amounts were being adhered to. Commissioner Pellegrini stated also that not only does the boat owner have to provide a place for the observer to bunk, but has to supply the food during his stay.

Commissioner Curless reported that he and Commissioner Ollivier were invited onto "The World" for a tour and a plaque exchange.

Commissioner Fritzsche stated he spoke with Eric Eshker, Director of the Economic Index for Humboldt County, and Steve Hackett, previous Director, regarding a study of both cost and benefit impacts of the cruise ship visits to Humboldt Bay. Both Mr. Eshker and Mr. Hackett thought the study would be interesting but difficult to compile information.

Commissioner Fritzsche reported he attended the American Fisheries Society Early Life History meeting at UC Santa Cruz during which the subject matter was fish eggs, larvae distribution, ecology, physiology, etc.

Commissioner Fritzsche reported that we will be attending the 19th Annual Gilbert Ichthyological Society meeting in Oregon next week.

Commissioner Hunter reported he attended a Rotary meeting on September 8th to listen to a presentation by Lane DeVries, owner of Sun Valley Bulb Farms. Mr. DeVries expressed the importance of the Buckhorn Grade Improvement Project and Highway 101 improvements because the highway is the main mode for shipping their product. The runway at the McKinleyville airport is too short for the planes to lift-off loaded with product.

ADVISORY COMMITTEE: None

OTHER

Kaye Strickland asked if there had been any success to change the law so that cruise ships can go to more ports and stay longer in port. CEO responded that Senator McCain had been working towards this effort at the beginning of this fiscal year, but to no avail.

NON-AGENDA: None

UNFINISHED BUSINESS: None

NEW BUSINESS

A. CONSIDERATION OF RESOLUTION 2003-07 COMMENDING DAVID MCGINTY.

CEO reported that David McGinty retired from the City of Eureka on September 2, 2003 after more than 30 years of service to the city.

President Hunter suggested this item be tabled until the next Board meeting on September 25th in order to present the resolution to Mr. McGinty in person.

B. CONSIDERATION OF AGREEMENT WITH MARK WETZEL, CPA FOR TREASURER SERVICES.

CEO stated that he, by the authority given to him as stated in the Harbor District's enabling legislation, had appointed Mark Wetzel, CPA as the District Treasurer and that this agenda item presented an agreement for Mr. Wetzel's services. CEO also reported that there was a Scope of Work attached to the agreement for the Board's consideration.

COMMISSIONER CURLESS MOVED FOR THE APPROVAL OF THE AGREEMENT, WITHOUT THE SCOPE OF SERVICES, WITH MARK WETZEL, CPA FOR TREASURER SERVICES. COMMISSIONER OLLIVIER SECONDED.

David Elsebusch asked if the RFQ, as discussed at previous meetings, was circulated and if the agreement would be made with an individual or a CPA firm.

District Counsel stated the agreement form was satisfactory, but recommended a wording change in the second paragraph: change "cost" to "services provided".

COMMISSIONER CURLESS AMENDED HIS ORIGINAL MOTION TO INCLUDE DISTRICT COUNSEL'S RECOMMENDATION. COMMISSIONER OLLIVIER SECONDED. MOTION CARRIED WITHOUT DISSENT.

Commissioner Ollivier suggested the approval of the Scope of Work be tabled until next meeting.

President Hunter appointed Commissioners Curlless and Fritzsche as the Finance Advisory Committee to bring back to the Board at the September 25th meeting a recommendation on the Scope of Work.

Administrative Assistant then delivered the Oath of Office to Mr. Wetzel.

C. CONSIDERATION OF RESOLUTION 2003-06 SUPPORTING POLLUTION PREVENTION WEEK, SEPTEMBER 15-21, 2003.

COMMISSIONER OLLIVIER MOVED FOR THE APPROVAL OF RESOLUTION 2003-06 SUPPORTING POLLUTION PREVENTION WEEK, SEPTEMBER 15-21, 2003. COMMISSIONER PELLEGRINI SECONDED. ROLL CALL VOTE WAS TAKEN:

COMMISSIONER PELLEGRINI – AYE
COMMISSIONER CURLESS – AYE
COMMISSIONER FRITZSCHE – AYE
COMMISSIONER HUNTER – AYE
COMMISSIONER OLLIVIER – AYE

MOTION CARRIED WITH DISSENT.

D. CONSIDERATION OF WAIVER OF CONFERENCE ROOM FEES FOR PACIFIC COAST JOINT VENTURE.

CEO reported that Pacific Coast Joint Venture is a group comprised of representatives of many local agencies and is active in Pacific region wetland issues. The current conference room fee is \$50 refundable deposit, \$40 for a 4-hour block of time. State agencies are not charged for the use of the room.

COMMISSIONER PELLEGRINI MOVED TO DENY THE WAIVER OF CONFERENCE ROOM FEES FOR PACIFIC COAST JOINT VENTURE. COMMISSIONER OLLIVIER SECONDED. MOTION CARRIED WITHOUT DISSENT.

Commissioner Fritzsche stated that unfortunately with the budget cuts and revenue reductions, it is not practical to provide free services.

Commissioner Curless suggested a policy be adopted by the Board that states fees cannot be waived. Staff will present such a policy for the Board to adopt.

E. CONSIDERATION OF EXTENSION OF PERMIT 01-05 FOR EUREKA WATERFRONT PARTNERS FOR THE EUREKA PIER PROJECT.

COMMISSIONER OLLIVIER MOVED FOR THE APPROVAL OF THE EXTENSION OF PERMIT 01-05 FOR EUREKA WATERFRONT PARTNERS FOR THE EUREKA PIER PROJECT. COMMISSIONER FRITZSCHE SECONDED.

Joseph Vellutini, representative for the Eureka Waterfront Partners, reported to the Board on the status of their project. He also reported that they will soon start the process of selling condominiums included in their project.

MOTION CARRIED WITHOUT DISSENT.

ADMINISTRATIVE AND EMERGENCY PERMITS

CEO reported that Administrative Permit A-2003-04 was issued to Lois Wallace, Reclamation District #768, to replace two culverts on the North end of Humboldt Bay, one at the mouth of Janes Creek and one near Mad River Slough. Reclamation District #678 will also apply for a permit for long-term dike maintenance.

The Regular Meeting of the Board of Commissioners adjourned at 4:55 p.m.

APPROVED BY:

RECORDED BY:

Signature on File
Ronnie Pellegrini, Secretary

Signature on File
Patricia L. Tyson, Admin. Assistant