

***Humboldt Bay Harbor, Recreation and Conservation District
601 Startare Drive, Eureka, CA 95501***



Proposals due by 2:00 pm on February 2, 2012

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ADVERTISEMENT FOR PROPOSALS

HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT P.O. Box 1030 Eureka, CA 95502-1030

Separate sealed proposals will be received for the purchase of one (1) new Port Security Mobile Command Trailer and two (2) new Port Security Mobile Trailers, delivered with factory warranty.

The specifications for the one (1) Port Security Mobile Command Trailer and two (2) Port Security Mobile Trailers are available at the Harbor District Office, 601 Startare Drive, Woodley Island, Eureka, CA, between the hours of 8:00 AM and 4:00 PM Monday through Friday and on the District's website www.humboldtby.org.

Proposals will be received by the Humboldt Bay Harbor, Recreation and Conservation District, Woodley Island Marina, P.O. Box 1030, Eureka, California, 95502-1030, until 2:00 PM Pacific Standard Time, February 2, 2012 and then at said office, publicly opened and read aloud. It is estimated that the proposals will be reviewed and potential action taken by the Humboldt Bay Harbor, Recreation and Conservation District Commission at its meeting on February 9, 2012. The successful supplier will then have until 5:00 PM on May 31, 2012 to deliver the mobile trailers to the District office at Woodley Island Marina.

Proposal submittals for equipment or components that are "equivalent to" those set forth in the specifications must include supporting documentation demonstrating that the proposed equipment or component is substantially identical to and equivalent to the equipment or component in the specification. The District, in its sole discretion, shall determine whether or not non-specified equipment or components are "equivalent to" to the specifications.

The Harbor District reserves the right to reject any and all proposals. The Harbor District will not be liable for any cost incurred by the supplier incidental to the preparation, submittal or evaluation of their proposals, or in the negotiation, execution and delivery of an agreement that may be awarded as a result of this Advertisement for Proposals.

Patricia Tyson
Interim Chief Executive Officer
Humboldt Bay Harbor, Recreation and
Conservation District

MATERIALS TO BE SUBMITTED

The following items must be submitted in response to this Proposal Solicitation:

1. Completed and signed Purchase Agreement
2. Completed and signed Proposal Sheet
3. Completed Statement of Supplier's Qualifications
4. Supplier's References
5. Signed acknowledgment of any Purchase Agreement Amendments issued by District.

The following items may also be submitted in response to this solicitation:

1. Narrative information on the supplier's background and capabilities
2. Testimonials from customers
3. Supplier brochures or other literature

TENTATIVE SCHEDULE

Proposals Due/Proposal Opening	2:00 PM February 2, 2012
Award	February 9, 2012
Delivery	On or before 5:00 PM May 31,2012

SUBMITTAL INFORMATION

Sealed proposal documents are to be addressed to:

Humboldt Bay Harbor, Recreation and Conservation District
601 Startare Drive, Eureka, CA 95501

Attn: One (1) Port Security Mobile Command Trailer and two (2) Port Security Mobile Trailers Proposal

Proposal documents must be received by 2:00 PM local time on Thursday, February 2, 2012. Proposal documents received late will not be considered.

QUESTIONS? CONTACT:

Alan Bobillot, Director of Facility Maintenance
Humboldt Bay Harbor, Recreation and Conservation District
(707) 443-0801 Office (707) 834-3397 Cell
alan@portofhumboldt.org

PURCHASE AGREEMENT

THIS AGREEMENT, MADE THIS _____ DAY OF _____ 2012, by and between the Humboldt Bay Harbor, Recreation and Conservation District, hereinafter called the "**DISTRICT**" and _____ doing business as (an individual), or (a partnership), or (a corporation), hereinafter called "**SUPPLIER.**"

WITNESSETH: That for and in consideration of payments and agreements hereinafter mentioned:

SUPPLIER will deliver One (1) Port Security Mobile Command Trailer and two (2) Port Security Mobile Trailers; delivery of complete unit with warranty agreements and specifications as described in Exhibits A & B, which are incorporated by reference as part of this Agreement.

1. **SUPPLIER** will furnish all of the materials, supplies, tools, equipment, labor and other services necessary for the transportation and delivery of One (1) Port Security Mobile Command Trailer and two (2) Port Security Mobile Trailers with warranty agreements as described in Exhibits A & B.
2. **SUPPLIER** will deliver one (1) Port Security Mobile Command Trailer and two (2) Port Security Mobile Trailers, delivered with warranty agreements as described in Exhibits A & B to Woodley Island Marina, 601 Startare Drive, Eureka CA 95501 on or before 5:00 PM, May 31, 2012 unless the period for completion is extended otherwise by agreement of the **DISTRICT**.
3. **SUPPLIER** agrees to deliver the one (1) Port Security Mobile Command Trailer and two (2) Port Security Mobile Trailers described in the Proposal Specifications, (Exhibits A & B) and comply with terms therein for the sum of \$_____.
4. Payment will be made within 30 days of delivery and acceptance by the **DISTRICT**.
5. The work under this Purchase Agreement is subject to the California State Retail Sales Tax. The contract amount includes sales tax as a separate amount and no extra payment of any kind will be made by the **DISTRICT** for the California State Sales Tax on any items or work performed under this Purchase Agreement. Such sales tax as may be required to be paid by the **SUPPLIER** to the State of California shall be paid and the **SUPPLIER** shall identify the sale as having been made within the City of Eureka, California.
6. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

7. The **SUPPLIER** shall not assign the Purchase Agreement or any portion thereof without the prior written consent of the **DISTRICT**. The request for assignment must be addressed by the **SUPPLIER** to the **DISTRICT**.
8. **SUPPLIER** shall at its own cost and expense, procure and maintain a policy of Workers' Compensation and Employer's liability insurance for the protection of its employees engaged in the work required by this agreement and provide proof of such to **DISTRICT**.
9. **SUPPLIER** shall be responsible for all injuries or deaths to persons and all damage to property of **DISTRICT** or others caused by or resulting from the negligence of **SUPPLIER**, its employees, agents, or subcontractors during the progress of or connected with rendition of services herein rendered, and shall defend and hold harmless and indemnify **DISTRICT** and all its officers and employees of **DISTRICT** from all costs and payments for damages for injuries or deaths arising out of the negligence of performance of work of **SUPPLIER** or its subcontractors under this Agreement.
10. The **SUPPLIER** shall give all notices and comply with all laws, ordinances, rules, regulations, and orders of any governmental authority bearing on the performance of the work and shall notify the **DISTRICT** if the contract documents are at variance therewith.
11. The **SUPPLIER** shall be primarily responsible for all warranties on the one (1) Port Security Mobile Command Trailer and two (2) Port Security Mobile Trailers, especially where subcontractors and/or suppliers of materials or components may decline responsibilities in failures of warranty items. It shall be **SUPPLIER'S** responsibility to seek and enforce any warranty rights it may have against any subcontractors or material or component providers. No exceptions to this section may be taken.
12. Contracts, notices, and changes requiring the signature of the **DISTRICT** shall not be binding upon the **DISTRICT** unless signed by the **DISTRICT** Board President who has been designated to administer the Purchase Agreement. Unless otherwise provided, said officer is the **DISTRICT** Board President or their delegate.
13. The governing law of this Purchase Agreement shall be the laws of the State of California and the Humboldt Bay Harbor, Recreation and Conservation District, including applicable rules and regulations thereof; location of formation and

performance of the Agreement are both in Humboldt County, California and venue of any action related to the Agreement shall be in Humboldt County Superior Court.

14. The **DISTRICT** shall have the authority to require any corrections in the work, which are necessary to obtain conformance with the requirements of the Purchase Agreement, all at no additional cost to the **DISTRICT**.
15. The **SUPPLIER** shall be responsible for the acts and omissions of all of their Company's employees, subcontractors, and all other persons performing any of the work.
16. **SUPPLIER** shall correct any defective work subsequently discovered on all incomplete, inaccurate, or defective work rendered by **SUPPLIER** and shall be remedied by **SUPPLIER** on demand without cost to **DISTRICT** for a period of one (1) year commencing on the date of acceptance by **DISTRICT**. All deficiencies to be corrected in ten (10) days or one (1) new Port Security Mobile Command Trailer and/or two (2) new Port Security Mobile Trailers will be returned to **SUPPLIER** for complete and satisfactory repairs at **SUPPLIER's** expense, including any expenses incurred in shipping the trailers to and from the **SUPPLIER** for the necessary repairs.
17. If the **SUPPLIER** defaults or neglects to carry out the work in accordance with the Purchase Agreement or fails to perform any provision of the Purchase Agreement, the **DISTRICT** may, after seven (7) days written notice to the **SUPPLIER**, without prejudice to any other remedy it may have, terminate the Purchase Agreement.
18. The **SUPPLIER** shall comply with the requirements of all other ordinances, state statutes, laws, and regulations, whether or not stated herein, which are specifically applicable to the work to be performed.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed, by their duly authorized officials, this Agreement in quadruplicate, each of which shall be deemed an original on the date first above written.

Humboldt Bay Harbor, Recreation

And Conservation District
Owner

ATTEST:

By _____
MIKE WILSON, President

Secretary

Business Name (If applicable)

By

Contractor Name (printed)

Signature of Contractor

Address/ Telephone Number

Exhibit A Specifications

Proposal Item 1: One (1) Port Security Mobile Command Trailer

Trailer Number One (1) Specifications:

- Overall maximum foot print, 102” wide, 264” long.
- Bumper tow with 2-5/16“ ball-type hitch.
- Made of heavy construction metal frame channel, Painted Black.
- DOT required safety chains, emergency breakaway brake and electric assist drum brakes.
- Trailer will be equipped with one spare tire mounted, jack and lug wrench.
- Top wind front jack stand with sand pad installed on tongue, manually operated scissor jacks mounted four sides of trailer for leveling.
- Trailer will be tandem axle with four-inch drop, torsion or leaf springs.
- GVWR (Lbs.) 10,000
- Radial tires size ST225/75R15 load range C, mounted on painted steel rims.
- DOT approved lighting.
- Top of trailer will have a 1”X2”square tubing type mount frame for antenna mounting.
- 7-pin trailer plug with adapters for full-size, ¾ ton truck will be provided.
- Exterior color to be determined at mid-build conference meeting.

Exterior Lighting

- All trailer sides will be illuminated with LED type floodlights, mounted above windows but below awnings.
- Switch locations, inside rear door area for rear light, inside rear door opening for individual operations of sidelights and front light.

Exterior Cabinets

- Located left and right side of trailer, lockable doors that hinge upward and latchable in a way that they could be used as workspace. Minimum cabinet space to be 10”X12”X48”.

Rear Door

- Rear door mounted in rear of trailer centered. Door will be 30”X72” with see thru safety glass window and lockable with key.

Rear door Steps

- Mounted under rear door, manual fold up out of the way RV-type steel steps.

Windows

- Front of trailer window will be fixed with safety glass and a hinged upward and removable exterior cover for travel protection. Window will measure 24”X36” minimum.
- Side windows will be 32”X36” sliding type with removable screens. Windows will be mounted as to be opened from inside of trailer from a sitting position.
- Exact positions to be determined at mid-build construction meeting.

Power/Data Accessory Ports

- Exterior outlets with AC service, Phone and CAT 5E cable hook-ups will be installed on each side of trailer in a easily accessible area, not to be higher than 40 inches and not lower than 30 inches.

Exterior Lap Top Cabinet

- Aluminum boxed cabinet with a hinge downward work top supported for a lap top computer will be installed on left and right side of trailer, located in an easily accessible area not to be higher than 40” and not lower than 36” from standing. Lap top Cabinet will have Power/Data accessory outlets mounted in cabinet and wired to interior of trailer.

Generator

- Trailer will be equipped with a Honda EU3000IS Model Generator 120V,electric start fuel-efficient gasoline unit, or equivalent, mounted on tongue of trailer and removable. Service hook up to trailer to be located near Generator, switchable from shore power to Generator using 30 amp max breaker and main switch. 110V shore power extension cord of 30’ will be provided.

Side Awnings

- Manual awnings will be installed on left and right side of trailer must extend minimum 10’ from trailer and have removable clear view side curtains.
- Awnings will have a brush guard mounted in front.
- Awnings to be Harbor Blue.

Interior

- Living space will be minimum 7’9”X17’5” with 6’6” headspace. Made of all aluminum construction, insulated walls and ceiling, dry erase type siding, roof to be aluminum. Overhead lighting with under cabinet lights to be installed with switch located at door entry. Radio mount panel to be located above desk area and prewired.
- Placement of radios to be determined at mid build construction meeting.

Interior Desk/Cabinets

- Desk will be L-shaped starting in front and run down the right side of wall. (Figure 1). Front desk will be 18” deep, with a 24” deep side desk and will extend 8’8” in length. Gray in color. Two under counter lockable cabinets and they will be of a 4-drawer type, lower drawer will be 10” deep, 2 drawers will be 5” deep and top drawer will be 3 ½” deep and constructed as to use efficient space and equal to desk top width.
- Top mounted lockable cabinets will be located in front of trailer over desk top on left and right sides measuring 12”X24”X32”. Cabinets will be made of faced plywood or equivalent.
- Doors will open from left to right/right to left.

Task Chairs

- Three (3) roll-a-round type black fabric mid-back ergonomic chairs will be provided.

Coffee Maker

- Black & Decker 12-cup programmable coffee maker or equivalent will be provided.

Microwave

- Minimum 800-watt counter top microwave will be provided with a floor model, roll-around, lockable cabinet.

Security TV

- TV will be a 31.5(dig) Sony LED EX523 Internet TV or equivalent, connected and mounted on right interior wall. Digital TV Antenna, manual crank fold-a-way type RV style will be installed on mount rail and wired.

Refrigerator

- Under counter refrigerator /freezer with minimum 3.1 cubic feet will be provided.

First Aid.

- 15-person 112-piece First Aid kit with steel wall mounted case will be provided.

Heater

- Minimum 2000BTU 110 Volt heater will be provided.

DMV Registration.

Harbor District will register trailer with DMV of California. Trailer must meet all requirements of the State of California necessary to qualify for such registration.

Warranty

Trailer will be free of defects for One (1) year from time delivery.

Delivery

Trailer will be delivered to Humboldt Bay Harbor, Recreation and Conservation District, Woodley Island Marina.

**Exhibit B
Specifications**

***Proposal Item 2:
Two (2) Port Security Mobile Trailers***

One (1) Port Security Mobile Command Trailer and Two (2) Port Security Mobile Trailers

Trailer Number Two and Three (2/3) Specifications

- Overall maximum foot print, 102", wide 168" long.
- Bumper tow with 2-5/16" ball-type hitch.
- Made of heavy construction metal frame channel. Painted Black.
- DOT required safety chains, emergency breakaway brake and electric assist drum brakes.
- Trailer will be equipped with one spare tire mounted, jack and lug wrench.
- Top wind front jack stand with sand pad installed on tongue, manually operated scissor jacks mounted four sides of trailer for leveling.
- Trailer will be tandem axle with four-inch drop, torsion or leaf springs.
- GVWR (Lbs.) 10,000
- Radial tires size ST225/75R15 load range C, mounted on painted steel rims.
- DOT approved lighting.
- Top of trailer will have a 1"X2" square tubing type mount frame for antenna mounting.
- 7-pin trailer plug with adapters for full-size, ¾ ton truck will be provided.
- Exterior color to be determined at mid-build conference meeting.

Exterior Lighting

- All trailer sides will be illuminated with LED type floodlights, mounted above windows but below awnings.
- Switch locations, inside rear door area for rear light, inside rear door opening for individual operations of sidelights and front light.

Exterior Cabinets

- Located left and right side of trailer, lockable doors that hinge upward and latchable in a way that they could be used as workspace. Minimum cabinet space to be 10"X12"X48".

Rear Door

- Rear door mounted in rear of trailer centered. Door will be 30"X72" with see-thru safety glass window and lockable with key.

Rear door Steps

- Mounted under rear door, manual fold up out of the way RV-type steel steps.

Windows

- Front of trailer window will be fixed with safety glass and a hinged upward and removable exterior cover for travel protection. Window will measure 24”X36” minimum.
- Side windows will be 32”X36” sliding type with removable screens. Windows will be mounted as to be opened from inside of trailer from a sitting position.
- Exact positions to be determined at mid-build construction meeting.

Power/Data Accessory Ports

- Exterior outlets with AC service, Phone and CAT 5E cable hook-ups will be installed on each side of trailer in a easily accessible area, not to be higher than 40” and not lower than 30”.

Exterior Lap Top Cabinet

- Aluminum boxed cabinet with a hinge downward work top supported for a lap top computer will be installed on left and right side of trailer, located in an easily accessible area not to be higher than 40” and not lower than 36” from standing. Lap top Cabinet will have Power/Data accessory outlets mounted in cabinet and wired to interior of trailer.

Generator

- Trailer will be equipped with a Honda EU3000IS Model Generator 120V,electric start fuel-efficient gasoline unit or equivalent, mounted on tongue of trailer and removable. Service hook up to trailer to be located near Generator, switchable from shore power to Generator using 30 amp max breaker and main switch. 110V shore power extension cord of 30’ will be provided.

Side Awnings

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- Awnings will have a brush guard mounted in front.
- Awnings to be Harbor Blue.

Interior

- Living space will be minimum 7’9”X13’4” with 6’6” headspace. Made of all aluminum construction, insulated walls and ceiling, dry erase type siding, roof to be aluminum. Overhead lighting with under cabinet lights to be installed with switch located at door entry. Radio mount panel to be located above desk area and prewired.
- Placement of radios to be determined at mid build construction meeting.

Interior Desk/Cabinets

- Desk will be L-shaped starting in front and run down the right side of wall. (Figure 1). Front desk will be 18” deep, with a 24” deep side desk and will extend 6’8” in length. Gray in color. Two under counter lockable cabinets and they will be of a 4-drawer type, lower drawer will be 10” deep, 2 drawers will be 5” deep and top drawer will be 3 ½” deep and constructed as to use efficient space and equal to desk top width.
- Top mounted lockable cabinets will be located in front of trailer over desk top on left and right sides measuring 12”X24”X32”. Cabinets will be made of faced plywood or equivalent.

Task Chairs

- Three (3) roll-a-round type black fabric mid-back ergonomic chairs will be provided.

Coffee Maker

- Black & Decker 12-cup programmable coffee maker or equivalent will be provided.

Microwave

- Minimum 800-watt counter top microwave will be provided with a floor model, roll-around, lockable cabinet.

Security TV

- No TV required.
- TV will be pre-wired to right rear interior wall of trailer. Digital TV antenna, manual crank fold-a-way RV style will be installed on top mount rail and wired.

First Aid

- 15-person 112-piece First Aid kit with steel wall mounted case will be provided.

Heater

- Minimum 2000BTU 110 Volt heater will be provided.
- Location to be determined at mid-build meeting.

DMV Registration.

Harbor District will register trailer with DMV of California. Trailers must meet all requirements of the State of California necessary to qualify for such registration.

Warranty

Trailer will be free of defects for One (1) year from time of delivery.

Delivery

Trailer will be delivered to Humboldt Bay Harbor, Recreation and Conservation District, Woodley Island Marina.

Proposal Sheet

Proposal Item

Proposal Amount

Item 1

One (1) New Port Security Mobile Command Trailer (Ex. A) _____

Item 2

6. State Registration No.:

7. Uniform Business Identification (UBI) No.:

8. Industrial Insurance Account No.:

9. Federal Tax Identification No.:

10. I certify that other contracts now in progress or hereafter obtained will not interfere with timely delivery of products should I be awarded the contract.

Company:

Authorized Signature:

Printed Name:

Title: _____

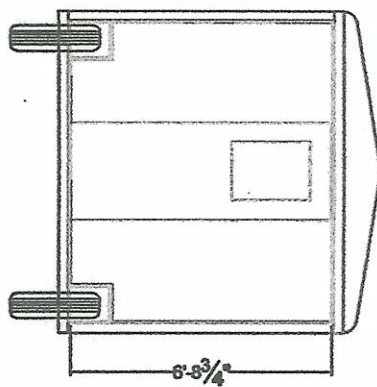
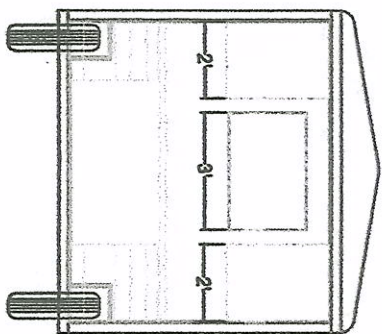
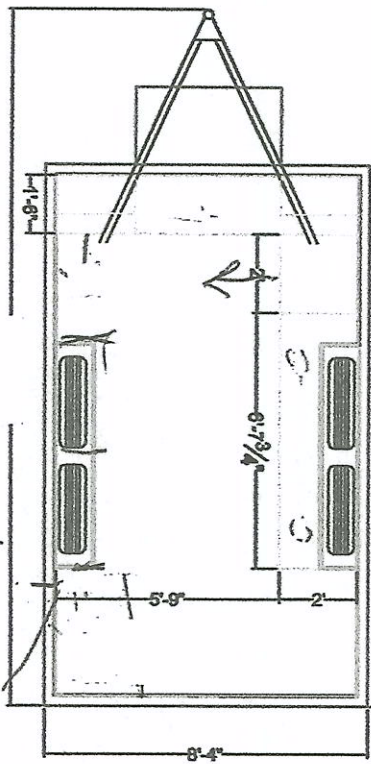
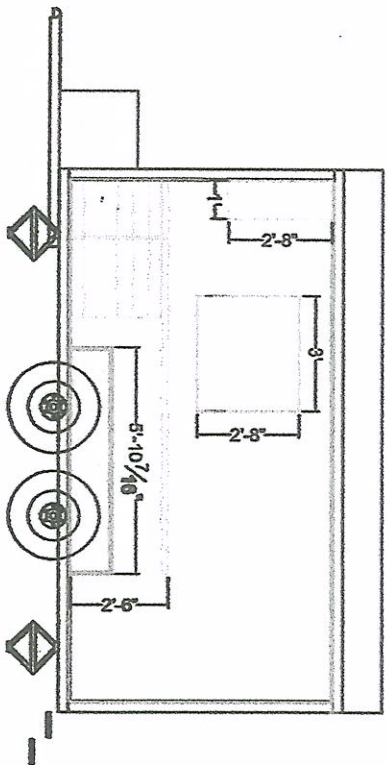


Figure 1